



Stanley Parks:

Small Pavilion Rental Agreement

353 S Broadway St
P.O. Box 155
Stanley, Wisconsin
54768-0155
715-644-5758
<https://ci.stanley.wi.gov>

Renter: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Email: _____

Type of Event: _____ Event Date: _____ # of Guests: _____

Pavilion Requested: _____

Payment Type Made (cash, check, credit): _____ Receipt Number: _____

Please check the boxes below to indicate your agreement with the contract.

- ☐ **Rental Period:** Rentals are for the reserved day only. Please do not bring items early, as pavilions may be reserved by others.
- ☐ **Payment Requirements:** A deposit is required to secure your reservation. The full rental fee must be paid at least 24 hours before your reserved date.
- ☐ **Parking:** Vehicles must be parked in designated areas only. Parking on the grass is strictly prohibited.
- ☐ **Park Closure:** Parks close at 10:00 PM. If you wish to extend your event beyond this time, you must request a time variance. This requires completing an additional form and obtaining council approval.
- ☐ **Do you need a time variance?** Yes or No
 (if yes, this would need an additional form filled out, along with council approval)
- ☐ **Decorations and Fasteners:** The use of nails, staples, tacks, or screws on pavilion structures is strictly prohibited. Confetti is strictly prohibited in or around the pavilions.
- ☐ **A \$100/hour cleaning fee will be charged if park workers are required to clean up confetti.**
- ☐ **Waste Disposal:** All garbage must be bagged, securely tied, and left inside the pavilion for proper disposal.
- ☐ **Ground Restrictions:** Due to underground utility lines, no signs, stakes, or similar items may be inserted into the ground.
- ☐ **Reservation Timing:** Pavilions are available for rental beginning January 1 of the current calendar year.

Pavilion Name	Park Name	Non-Refundable Deposit	Rental Fee	Total Fees
Band Stand	Chapman	\$25	\$25	\$50
Fandry	Fandry	---	\$0	\$0
Maves	Chapman	\$50	\$50	\$100
McManus	Chapman	---	\$0	\$0
Soo Line	Soo Line	---	\$0	\$0
Conference Room	Fire Department	\$0	\$100 – 4 Hours \$200 – 8 Hours	\$100 – \$200
Depot Pavilion West Side – Brick Wall East Side – Facing Parking lot	Soo Line Soo Line	---	\$0	\$0

Signature: _____ Date: _____

Date Deposit Paid: _____ Receipt #: _____

Date Rental Fee Paid: _____ Receipt #: _____